Weekly Employee Schedule

Type shifts as 8:00 AM-4:30 PM and the scheduled hours per day below each name. Weeks over 40 hours are flagged.

Week starting | **Location / department**

Employee	Role	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours	Check
Sample: Jordan Lee	Assembler	7:00 AM-3:30 PM	7:00 AM-3:30 PM	7:00 AM-3:30 PM	7:00 AM-3:30 PM	7:00 AM-3:30 PM			**40.00**	OK
scheduled hours		8.00	8.00	8.00	8.00	8.00				
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
									0.00	
scheduled hours										
	Staff per day	**1**	**1**	**1**	**1**	**1**	**0**	**0**	**40.00**	