MINUTES TO DECIMAL HOURS CHART

Decimal hours = minutes ÷ 60, rounded to two places. Converter: type hours, minutes and the hourly rate in the yellow cells.

Hours	7	**Minutes**	45	**Rate per hour**	$20.00
Decimal	**7.75**	**Pay**	**$155.00**	**Pay at 2 decimals**	$155.00

Minutes	Decimal	Minutes	Decimal	Minutes	Decimal
1	**0.02**	21	**0.35**	41	**0.68**
2	**0.03**	22	**0.37**	42	**0.70**
3	**0.05**	23	**0.38**	43	**0.72**
4	**0.07**	24	**0.40**	44	**0.73**
5	**0.08**	25	**0.42**	45	**0.75**
6	**0.10**	26	**0.43**	46	**0.77**
7	**0.12**	27	**0.45**	47	**0.78**
8	**0.13**	28	**0.47**	48	**0.80**
9	**0.15**	29	**0.48**	49	**0.82**
10	**0.17**	30	**0.50**	50	**0.83**
11	**0.18**	31	**0.52**	51	**0.85**
12	**0.20**	32	**0.53**	52	**0.87**
13	**0.22**	33	**0.55**	53	**0.88**
14	**0.23**	34	**0.57**	54	**0.90**
15	**0.25**	35	**0.58**	55	**0.92**
16	**0.27**	36	**0.60**	56	**0.93**
17	**0.28**	37	**0.62**	57	**0.95**
18	**0.30**	38	**0.63**	58	**0.97**
19	**0.32**	39	**0.65**	59	**0.98**
20	**0.33**	40	**0.67**	60	**1.00**

Federal rule (29 CFR 785.48(b)): rounding punches to the nearest 5 minutes, tenth or quarter hour is accepted only if, over time, employees are paid for all the time they actually worked. Keep hours worked each workday and each workweek (29 CFR 516.2). Some states are stricter.